

# Charsfield Village Hall - Rates of Hire

## Summary of Indicative\* Charges

| Facility                      | Committee Room     |          | Main Hall <sup>3</sup> |          | All Hall <sup>4</sup> |          |
|-------------------------------|--------------------|----------|------------------------|----------|-----------------------|----------|
|                               | Weekday and Sunday | Saturday | Weekday and Sunday     | Saturday | Weekday and Sunday    | Saturday |
| Rate <sup>1, 2</sup>          |                    |          |                        |          |                       |          |
| Per Hour                      | £7                 | £10      | £11                    | £17      | £15                   | £23      |
| Any Period from 3 to 5 hours. | £21                | £30      | £33                    | £68      | £60                   | £92      |
| Full Day= 12 or more hours    | £56                | £80      | £88                    | £136     | £120                  | £184     |

\* *If you have any questions about your hire it is best to ring the booking officer 07935 445193 who will be pleased to clarify the price for you. Other periods of time can be obtained using table on the next page*

### Notes:

1. All hire rates are inclusive of heating, hot water, chairs and tables. Set up and clear up time must be included.
2. Normal end is 11 pm. Later finishes subject to agreement and an addition hourly charge.
3. The Main Hall includes the kitchen for the preparation of drinks only.
4. All Hall = Main Hall and Committee Room and includes full use of the kitchen including the ovens

### Supplementary charges (Extras):

1. Saturday night late finish (up to midnight) and Sunday morning clear up (until 11:00 am) £15
2. Setting out of tables / chairs: £20/hour
3. Cleaning: £20/hour
4. Stage alteration charge £15
5. Stage lighting £15/hour
6. Licenced Bar - must be provided by the Village Hall: £30
7. Storage space: £1 per month per cupboard, subject to availability.
8. Damage deposit: £100 – The committee may require this to be charged in advance
9. Lost key: £100
10. A booking fee of £3 will be applied to all bookings

### *Discounts that can be applied to the hire rates but not the 'Extras':*

For local residents in Charsfield there is a 10% discount.

Pay promptly in full in advance of hire date or within 7 days of receipt of invoice whichever is the sooner and receive an additional 5% reduction. (Please see the more about cancellation fees below.)

### *Incentives*

New regular weekday (minimum of 6 weeks) hires get first 3 weeks (Start-up) at half price (no other discounts apply)

### *Cancellation Charges*

Cancelled events more than one month before the hire date may obtain a full refund (except the booking fee) subject to the agreement of the management committee. Cancellations within one month of hire date may receive some refund depending upon the circumstances and again with agreement of the management committee.

## Charsfield Village Hall Table of Hire Charges (excludes all discounts and extras)

For new hires from the 1st March 2018

|                                |              | Hours of Hire |         |         |         |          |          |          |          |  |
|--------------------------------|--------------|---------------|---------|---------|---------|----------|----------|----------|----------|--|
| Facility                       | Day          | 1             | 2       | 3, 4, 5 | 6       | 7, 8     | 9, 10    | 11, 12   | 13,14    |  |
| Committee Room                 | Not Saturday | £ 7.00        | £ 14.00 | £ 21.00 | £ 28.00 | £ 35.00  | £ 42.00  | £ 49.00  | £ 56.00  |  |
|                                | Saturday     | £ 10.00       | £ 20.00 | £ 30.00 | £ 40.00 | £ 50.00  | £ 60.00  | £ 70.00  | £ 80.00  |  |
| Main Hall inc. light kitchen   | Not Saturday | £ 11.00       | £ 22.00 | £ 33.00 | £ 44.00 | £ 55.00  | £ 66.00  | £ 77.00  | £ 88.00  |  |
|                                | Saturday     | £ 17.00       | £ 34.00 | £ 51.00 | £ 68.00 | £ 85.00  | £ 102.00 | £ 119.00 | £ 136.00 |  |
| All Hall inc. full kitchen use | Not Saturday | £ 15.00       | £ 30.00 | £ 45.00 | £ 60.00 | £ 75.00  | £ 90.00  | £ 105.00 | £ 120.00 |  |
|                                | Saturday     | £ 23.00       | £ 46.00 | £ 69.00 | £ 92.00 | £ 115.00 | £ 138.00 | £ 161.00 | £ 184.00 |  |